### Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

		_	2 of 1968, as		nd P.A. 71 of 1919,	as amended.					
Loca	l Unit	of Gov	ernment Typ	е			Local Unit Na	me		County	
	Coun	•	□City	□Twp	□Village	□Other					
Fisc	al Yea	r End			Opinion Date			Date Audit Report Submitte	ed to State		
Mod	ffirm	that:									
				countants	s licensed to p	ractice in M	lichigan				
			-		-		-	sed in the financial stater	ments includ	ling the notes or in the	
					ments and rec			sed in the initialistal states	nonto, morac	ang the notes, or in the	
	YES	<b>S</b>	Check ea	ach applic	able box belo	w. (See in	structions fo	r further detail.)			
1.			All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.								
2.								unit's unreserved fund bal budget for expenditures.	ances/unres	stricted net assets	
3.			The local	unit is in	compliance wit	h the Unifo	orm Chart of	Accounts issued by the De	epartment of	f Treasury.	
4.			The local	unit has a	dopted a budg	get for all re	equired funds	S.			
5.			A public h	nearing on	the budget wa	as held in a	ccordance w	vith State statute.			
6.					ot violated the ssued by the L			an order issued under the Division.	e Emergenc	y Municipal Loan Act, or	
7.			The local	unit has r	ot been deling	uent in dis	tributing tax	revenues that were collect	ted for anoth	ner taxing unit.	
8.			The local	unit only l	nolds deposits	/investmen	ts that comp	ly with statutory requireme	ents.		
9.								s that came to our attentio sed (see Appendix H of Bu		I in the <i>Bulletin for</i>	
10.			that have	not been	previously con	nmunicated	d to the Loca			uring the course of our audit If there is such activity that has	
11.			The local	unit is fre	e of repeated of	comments	from previou	s years.			
12.			The audit	opinion is	UNQUALIFIE	D.					
13.					complied with 0		r GASB 34 a	s modified by MCGAA Sta	atement #7 a	and other generally	
14.			The board	d or cound	il approves all	invoices p	rior to payme	ent as required by charter	or statute.		
15.			To our kn	owledge,	bank reconcilia	ations that	were reviewe	ed were performed timely.			
If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.  I, the undersigned, certify that this statement is complete and accurate in all respects.											
			closed the	-		Enclosed	_	ed (enter a brief justification)			
			tements		<u>5</u> .		rtorrtoquii	ou (orner a brief jacumeauch)			
The	e lette	er of (	Comments	and Reco	mmendations						
Oth	er (D	escribe	e)								
Cert	ified P	ublic A	accountant (Fi	irm Name)		1		Telephone Number			
Stre	et Add	Iress						City	State	Zip	
Authorizing CPA Signature						Pri	inted Name	l	License Nu	umber	

### **OCEOLA TOWNSHIP**

REPORT ON AUDIT OF FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

FOR THE YEAR ENDED JUNE 30, 2006

### **OCEOLA TOWNSHIP**

### **TOWNSHIP OFFICIALS**

Supervisor - William Bamber Clerk - Kathleen McLean Treasurer - Evelyn Cornell

### **BOARD OF TRUSTEES**

William Bamber
Evelyn Cornell
Sean Dunleavy
Robert Henshaw
Kieth Huff
Kathleen McLean
Lance Schuhmacher

### **LEGAL COUNSEL**

Neal Nielsen & Associates

### **TOWNSHIP AUDITORS**

Pfeffer, Hanniford & Palka Certified Public Accountants

	PAGE NUMBER
INDEPENDENT AUDITORS' REPORT	
MANAGEMENT DISCUSSION AND ANALYSIS	9
BASIC FINANCIAL STATEMENTS Government - Wide Financial Statements	
Statement of Net Assets Statement of Activities	16 17
Fund Financial Statements  Balance Sheet - Governmental Funds  Reconciliation of Statement of Net Assets of Governmental Funds	19
to the Balance Sheet Statement of Revenues, Expenditures, and Changes in Fund Balances	20
Governmental Funds Reconciliation of Statement of Revenues, Expenditures and Changes	21
in Fund Balances of Governmental Funds to the Statement of Activities Statement of Assets and Liabilities - Fiduciary Funds	22 23
NOTES TO FINANCIAL STATEMENTS	25
REQUIRED SUPPLEMENTARY INFORMATION Statements of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	
General Fund	35
SUPPLEMENTARY INFORMATION	
COMBINING FINANCIAL STATEMENTS All Special Revenue Funds - Combining Balance Sheet	38
All Debt Service Funds - Combining Balance Sheet	39
All Capital Project Funds - Combining Balance Sheet	40
All Fiduciary Funds - Combining Balance Sheet All Special Revenue Funds - Combining Statement of	41
Revenues, Expenditures and Changes in Fund Balances	42
All Debt Service Funds - Combining Statement of Revenues,	40
Expenditures and Changes in Fund Balances All Capital Project Funds - Combining Statement of	43
Revenues, Expenditures and Changes in Fund Balances	44

	PAGE NUMBER
INDIVIDUAL FUNDS	
GENERAL FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual Statement of Expenditures - Budget and Actual	47 48 49
ROAD MAINTENANCE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	54 55
ROAD MILLAGE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	57 58
LIQUOR LAW ENFORCEMENT FUND Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	60
RECREATION/CEMETERY FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	62 63
BUILDING IMPROVEMENT FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	65 65
CEMETERY PERPETUAL CARE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	68 69
EAGER/LATSON WATER DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	71 72
SEWER DEBT SERVICE #1 FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	74 75

	PAGE NUMBER
SEWER DEBT SERVICE #2 FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	77 78
SEWER DEBT SERVICE #1A FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	80 81
WATER DEBT SERVICE #1 FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	83 84
THOMPSON LAKE DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	86 87
OAKCREST DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	89 90
GOLF CLUB DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	92 93
PINERIDGE ROAD DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	95 95
M-59/LATSON WATER AND SEWER DEBT SERVICE FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual	98 99
EAGER/LATSON WATER CONSTRUCTION FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	101 102

	PAGE NUMBER
EAGER ROAD CONSTRUCTION FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	104 105
SEWER NEW USER FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	107 108
WATER NEW USER FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	110 111
M-59/LATSON WATER AND SEWER CONSTRUCTION FUND Balance Sheet Statement of Revenues, Expenditures and Changes in Fund Balance	113 114
TRUST AND AGENCY FUND Balance Sheet	116
CURRENT TAX FUND Balance Sheet	118



### PFEFFER • HANNIFORD • PALKA

Certified Public Accountants

John M. Pfeffer, C.P.A. Patrick M. Hanniford, C.P.A. Kenneth J. Palka, C.P.A.

Members: AICPA Private Practice Companies Section MACPA 225 E. Grand River - Suite 104 Brighton, Michigan 48116-1575 (810) 229-5550 FAX (810) 229-5578

October 31, 2006

Board of Trustees Oceola Township 1577 North Latson Howell, Michigan 48843

### INDEPENDENT AUDITORS' REPORT

### Honorable Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Oceola Township as of and for the year ended June 30, 2006, which collectively comprise Oceola Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Oceola Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Oceola Township as of June 30, 2006, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and other Required Supplementary Information on pages 9 through 13 and 35 through 36 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Oceola Township's basic financial statements. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information, such as the combining statements and individual fund statements, have been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

PFEFFER, HANNIFORD & PALKA Certified Public Accountants

Pfeffer, Hanniford & Palka, P.C.

MANAGEMENT
DISCUSSION
AND
ANALYSIS

### Management Discussion and Analysis June 30, 2006

Within this section of Oceola Township's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended June 30, 2006. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

### Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

### Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Assets. This is the Township-wide statement of position presenting information that includes all the Township's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net assets changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Governmental activities include such activities as general government, public safety, and planning and zoning departments. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units).

### Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the combining statements later in this report.

The Township has two kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail it's relation to net assets.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

### Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

### Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report.

### Financial Analysis of the Township as a Whole

The Township's net assets at the end of the fiscal year were \$11,649,219. This is a \$2,748,969 increase over last year's net assets of \$8,900,250.

The significant increase was the result of the recognition of assessment revenue for a new water district (Eager/Latson) which amounted to over \$2.8M. The assessment began in December 2005 and will be levied over a twenty (20) year period. The assessment revenue will be used to pay back bonds which were sold in the prior year ending June 30, 2005.

The following tables provide a summary of the Township's financial activities and changes in net assets:

### **Summary of Net Assets**

	Government	tal Activities	Increase			
	June 30, 2006	June 30, 2005	(Decrease)			
Current and other assets	\$ 27,114,892	\$ 25,627,171	\$ 1,487,721			
Capital assets	2,733,500	2,667,573	65,927			
Total assets	29,848,392	28,294,744	1,553,648			
Other liabilities	114,786	39,146	75,640			
Long-term liabilities	18,084,387	19,355,348	(1,270,961)			
Total liabilities	18,199,173	19,394,494	(1,195,321)			
Net assets:						
Invested in capital assets, net of relate	2,733,500	2,667,573	65,927			
Restricted	2,268,150	2,035,812	232,338			
Unrestricted	6,647,569	4,196,865	2,450,704			
Total net assets	\$ 11,649,219	\$ 8,900,250	\$ 2,748,969			
· · · · · · · · · · · · · · · · · · ·						

### **Summary of Changes in Net Assets**

	Governmental Activities				Increase (Decrease)		
Revenues:	June 30, 2006		June 30, 2005		(L	Decrease)	
Program revenues							
Charges for services	\$	186,243	\$	266,555	\$	(80,312)	
	Φ	3,782,683	Φ	1,086,449	Φ	2,696,234	
Capital grants and contributions General revenues		3,702,003		1,000,449		2,090,234	
State shared revenues		F72 072		E64 E20		9,434	
		573,973		564,539		•	
Property taxes		716,761		645,922		70,839	
Interest income		390,509		246,649		143,860	
Interest on special assesments		925,016		763,839		161,177	
Other revenues		135,931		92,718		43,213	
Total revenues		6,711,116		3,666,671		3,044,445	
Expenses							
General government		698,546		630,813		67,733	
Public safety		5,065		6,011		(946)	
Utility systems		1,766,010		1,953,268		(187,258)	
Parks and recreation		58,015		63,345		(5,330)	
Roads		577,594		740,152		(162,558)	
Interest on long-term debt		856,917		769,180		87,737	
Total expenses		3,962,147		4,162,769		(200,622)	
Changes in net assets		2,748,969		(496,098)		3,245,067	
Beginning net assets		8,900,250		9,396,348		(496,098)	
Ending net assets	\$	11,649,219	\$	8,900,250	\$	2,748,969	

### Financial Analysis of the Township's Funds

The Township has 6 major funds for the year ended June 30, 2006. These funds include:

- General Fund
- Eager/Latson Water Debt Service Fund
- M-59/Latson Water and Sewer Debt ServiceFund
- Eager/Latson Water Construction Fund
- Water New User Fund
- Sewer New User Fund

The General Fund added \$388,731 to its fund balance due to increases in overall general revenues. Expenditures remained approximately the same as the prior year.

The remaining major funds have significant activity in the current year because of the construction and financing activities related to the increased need for water and sewer system services.

### **General Fund Budgetary Highlights**

The Township adopted its budget before the beginning of the fiscal year. One amendment was made during the year to change its original budget. Budget appropriations exceeded actual expenditures by \$228,539 for the year.

### Capital Asset and Debt Administration

The Township began an expansion project on its Township Hall late in the year. As of June 30, 2006 \$39,681 was spent toward the expansion and recorded as construction in progress. These costs were related to architectural and engineering services.

The Township also made various equipment purchases totaling \$53,732 which consisted of the following:

Emergency sirens	\$	9,650	
Computer hardware/software		24,399	
Electronic wireless door opene	ers		6,749
Voting equipment		12,934	
	\$	53,732	

The door openers and voting equipment were paid by grant monies distributed through the State of Michigan.

The Township paid \$1,270,961 of principal and \$850,192 of interest to repay various contracts and bonds payable. Most debt is being repaid with special assessments levied on the respective road and utility districts.

### **Economic Conditions and Future Activities**

The Township is currently recognizing a slow down in developer activity. There are several developments (subdivisions) which have almost come to a complete stop regarding new home sales. Management believes the economy for housing will turn-around to a more positive note in two (2) to three (3) years. Future growth will still include additions to the water (MHOG SWATH) and sewer system (G/O SWATH).

### Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information please contact Oceola Township at 1577 North Latson, Howell, Michigan, 48843.

## BASIC FINANCIAL STATEMENTS

GOVERNMENT - WIDE FINANCIAL STATEMENTS

### OCEOLA TOWNSHIP STATEMENT OF NET ASSETS JUNE 30, 2006

	Primary <u>Government</u>
	Governmental Activities
ASSETS Cash and cash equivalents	\$ 11,558,854
Cash and cash equivalents - restricted	228,815
Receivables	
State shared revenues	187,454
Accounts receivable - other	102,091
Special assessments - restricted	15,037,678
Capital assets Land	2,000,004
Buildings and improvements	2,090,001 766,436
Machinery and equipment	84,334
Construction in progress	39,681
Less: accumulated depreciation	(246,952)
Total assets	29,848,392
LIABILITIES	
Accounts payable	97,235
Accrued liabilities	17,551
Bonds/contracts payable	
Current	1,265,329
Non-current	<u>16,819,058</u>
Total liabilities	<u> 18,199,173</u>
NET ASSETS	
Investment in capital assets, net of related debt	2,733,500
Restricted for:	
Debt service	2,268,150
Unrestricted	<u>6,647,569</u>
Total net assets	<u>\$ 11,649,219</u>

### OCEOLA TOWNSHIP STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2006

		Program I				
Functions/Programs	Expenses	Charges for Services	Operating Contributions	Grants	Total	
GOVERNMENTAL ACTIVITIES General government Public safety Parks and recreation Roads Utility systems Interest/fees on long-term debt	\$ (698,546) (5,065) (58,015) (577,594) (1,766,010) (856,917)	\$ 186,243	\$ 3,763,000	\$ 19,683	\$ (492,620) (5,065) (58,015) (577,594) 1,996,990 (856,917)	
Total governmental activities	<u>\$ (3,962,147)</u>	\$ 186,243	\$ 3,763,000	<u>\$ 19,683</u>	6,779	
	General Revenue Property taxes State shared rev Interest on cash Interest on speci Cable franchise Rental income Other income	716,761 573,973 390,509 925,016 91,616 1,810 42,505				
	Total general	revenues			2,742,190	
Changes in net assets						
	Net assets, July 1	1, 2005			8,900,250	

Net assets, June 30, 2006

\$ 11,649,219

### FUND FINANCIAL STATEMENTS

### OCEOLA TOWNSHIP BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2006

	General Fund				M-59/Latson Debt Service Fund		Eager/Latson Water Construction Fund		Sewer New User Fund	
<u>ASSETS</u>										
ASSETS										
Cash and cash equivalents  Cash and cash equivalents - restricted  Receivables	\$	1,774,181 228,815	\$	280,564	\$	601,426	\$	709,101	\$	2,617,880
Special assessments Taxes		112,243		2,878,500		7,891,200				50,101
State shared revenues		187,454								
Accounts receivable - other  Due from other funds		65,904 1,851				12,000	_	180,716		
Total assets	\$	2,370,448	\$	3,159,064	\$	8,504,626	\$	889,817	\$	2,667,981
LIABILITIES AND FUND BALANCE										
LIABILITIES										
Accounts payable	\$	33,841	\$		\$		\$	4,526	\$	15,000
Accrued liabilities  Due to other funds		17,551		180,716						
Deferred revenues	_	2,215		2,878,500		7,891,200			_	50,101
Total liabilities		53,607		3,059,216		7,891,200		4,526		65,101
FUND BALANCES Unreserved Designated for recreation/cemetery		2,316,841								
Reserved for road projects Reserved for debt service Reserved for utilities system				99,848	_	613,426		885,291		2,602,880
Total fund balances		2,316,841	_	99,848		613,426	_	885,291	_	2,602,880
Total liabilities and fund balances	\$	2,370,448	\$	3,159,064	\$	8,504,626	\$	889,817	\$	2,667,981

Water ew user Fund	Other Non-major Funds	Total			
\$ 324,206	\$ 5,251,496	\$	11,558,854 228,815		
546,990	3,558,644		15,037,678		
 1,236	 34,696 9,427		187,454 100,600 205,230		
\$ 872,432	\$ 8,854,263	\$	27,318,631		
\$ 5,950 546,990	\$ 37,918 20,808 3,547,483	\$	97,235 17,551 203,739 14,914,274		
 552,940	3,606,209		15,232,799		
319,492	2,258,935 983,316 20,288 1,554,876 430,639		4,575,776 983,316 20,288 2,268,150 4,238,302		
319,492	 5,248,054		12,085,832		
\$ 872,432	\$ 8,854,263	\$	27,318,631		

# OCEOLA TOWNSHIP RECONCILIATION OF STATEMENT OF NET ASSETS OF GOVERNMENTAL FUNDS TO THE BALANCE SHEET JUNE 30, 2006

Amounts reported for governmental activities in the statement of net assets are different because:

Total fund balance per balance sheet	\$12.085.832
TUIALIULU DAIALICE DEL DAIALICE SLICEI	# 12.00J.0JZ

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

 Historical cost
 \$ 2,980,452

 Depreciation
 (246,952)

Capital assets net of depreciation 2,733,500

Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:

Bonds/contracts payable (18,084,387)

Deferred revenues on special assessments was recognized as revenue in the government-wide statements. Assessments are income as they are assessed.

<u> 14,914,274</u>

Net assets of governmental activities

<u>\$11,649,219</u>

# OCEOLA TOWNSHIP STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2006

<u>REVENUES</u>	General Fund	Eager/Latson Water Debt Service Fund	M-59/Latson Debt Service Fund	Eager/Latson Water Construction Fund	Sewer New User Fund
DEVENUE O					
REVENUES Taxes Special assessments - principle Special assessments - interest State shared revenues Grant revenue	\$ 294,999 22,000 573,973 19,683	\$ 151,500 125,745	\$ 513,600 462,300	\$	\$ 10,621 3,040
Licenses and permits Connection fees Rental income Franchise fees	21,057 1,810				402,000
Charges for services Interest Miscellaneous	165,186 68,739 42,442	3,855	20,433	66,773	61,320
Total revenues	1,209,889	281,100	996,333	66,773	476,981
EXPENDITURES General government Parks and recreation Roads Public works	726,528 58,015 42,063	407.000	107.000	1,151,842	32,735
Debt service - principle Debt service - interest Miscellaneous		125,000 129,742 1,430	425,000 308,050 <u>951</u>		149,576 158,401
Total expenditures	826,606	256,172	734,001	1,151,842	340,712
Excess of revenues over (under) expenditures	383,283	24,928	262,332	(1,085,069)	136,269
OTHER FINANCING SOURCES (USES) Bond proceeds Transfers in Transfers (out)	5,448		(152,880)		76,440
Total other financing sources (uses)	5,448		(152,880)		76,440
Excess of revenues over (under) expenditures and					
other financing sources (uses)	388,731	24,928	109,452	(1,085,069)	212,709
FUND BALANCE, JULY 1, 2005	1,928,110	74,920	503,974	1,970,360	2,390,171
FUND BALANCE, JUNE 30, 2006	\$ 2,316,841	\$ 99,848	<u>\$ 613,426</u>	\$ 885,291	\$ 2,602,880

Water New user Fund	Other Non-major Funds	Total
\$ 67,750 36,705	\$ 421,762 643,144 216,780	\$ 716,761 1,408,615 844,570 573,973 19,683 21,057
331,000	91,616	733,000 1,810 91,616
5,885	163,504 63	165,186 390,509 42,505
441,340	1,536,869	5,009,285
567,696	43,010 535,531 13,737 571,385 253,999 4,344	769,538 58,015 577,594 1,766,010 1,270,961 850,192 6,725
567,696	1,422,006	5,299,035
(126,356)	114,863	(289,750)
76,440 (73,131)	73,131 (5,448)	231,459 (231,459)
3,309	67,683	
(123,047)	182,546	(289,750)
442,539	5,065,508	12,375,582
\$ 319,492	\$ 5,248,054	<u>\$ 12,085,832</u>

### OCEOLA TOWNSHIP

## RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2006

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - governmental funds

\$ (289,750)

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their useful lives as depreciation expense. The amount by which capital outlays exceeded depreciation is as follows:

Capital outlay \$ 93,413 Depreciation expense (27,486)

Net 65,927

Repayment of bond and contracts payable is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets

Repayment of:

Bonds payable 700,000 Contracts payable 570,961

Total 1,270,961

New assessments are recognized in the year levied

3,030,000

Principal received on special assessments are income as they are levied annually for governmental funds, but they are income when they are levied for the Statement of Activities.

Principal collected on assessments

Change in net assets of governmental activities

\$ 2,748,969

(1,328,169)

### OCEOLA TOWNSHIP STATEMENT OF ASSETS AND LIABILITIES FIDUCIARY FUNDS JUNE 30, 2006

	AGENC		
	Trust and Agency	Current Tax	
	Fund	Fund	Total
<u>ASSETS</u>			
ASSETS Cash and cash equivalents	\$ 113,84 <u>8</u>	\$ 1,43 <u>6</u>	<u>\$ 115,284</u>
Oddir and oddir equivalents	<u>ψ 110,040</u>	<u>ψ 1,+30</u>	Ψ 110,204
LIABILITIES			
LIABILITIES			
Due to other funds	\$ 75	\$ 1,416	\$ 1,491
Due to others	<u>113,773</u>	20	113,793
Total liabilities	<u>\$ 113,848</u>	<u>\$ 1,436</u>	<u>\$ 115,284</u>

NOTES

ΤО

FINANCIAL

STATEMENTS

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Oceola Township conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

### A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Statement No. 34 - Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Assets and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Assets reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net assets, with the assets and liabilities shown in order of their relative liquidity. Net assets are required to be displayed in three components: 1) invested in capital assets 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net assets are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net assets not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Eager/Latson Water Debt Service Fund accounts for the special assessments levied and related debt associated with the utilities systems constructed for the residents.

The M59/Latson Water and Sewer Debt Service Fund accounts for the special assessments levied and related debt associated with the utilities system constructed for these residents.

The Sewer New User Fund accounts for the connection fees associated with funding the Township's participation in local sewer authority.

The Eager/Latson Water Capital Projects Fund accounts for construction costs associated with this project.

The Water New User Fund accounts for the connection fees associated with funding the Township's participation in local water authority.

### B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- A. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
- B. Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- C. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. The reporting focus is upon net assets and changes in net assets and employs accounting principles similar to proprietary funds. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs.

### C. BUDGETARY DATA

The Township approves budgets for the general and special revenue funds. Amendments made during the fiscal year are reflected in the budget column of the appropriate financial statement. The budgets are prepared on a modified accrual basis

For the year ended June 30, 2006, expenditures exceeded appropriations in several functional activities in the General Fund.

### D. PROPERTY TAXES

The Township property tax is levied each December 1 on the taxable valuation of property located in the Township as of the preceding December 31. Taxable values are established annually by the county and are equalized by the state. Real and personal property in the Township for the 2005 levy was assessed at an adjusted taxable value of \$ 418,396,972. Taxes are due and payable by February 28. Delinquent real property taxes are returned to the County Treasurer for collection.

The Township levies the following millage:

General Township operations	.7043
Roads	1.0081
Total millage	1.7124

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

### E. CAPITAL ASSETS

Under GASB Statement No. 34, all capital assets whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No capital assets or depreciation are shown in the governmental funds' financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements
Machinery and equipment

10 to 50 years
5 to 40 years

Any capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

### F. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### G. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

### NOTE 2 - DESCRIPTION OF REPORTING ENTITY

In accordance with Governmental Accounting Standards Board (GASB) statement number 39, all funds, agencies, and activities of Oceola Township as the primary government have been included in the financial statements.

### NOTE 3 - INTERFUND BALANCES

All interfund balances are short-term in character. Interfund transfers will be collected during the next reporting period. These amounts are reported as current assets in the governmental balance sheets. The amounts of interfund receivables and payables are as follows:

	Interfund <u>Receivables</u>		Interfund Payables	
General Fund	\$	1,851	\$	2,215
Thompson Lake Debt Service Fund		2,045		
Water New User Fund		1,236		
Trust and Agency Fund				75
Current Tax Fund				1,416
Recreation/Cemetery Fund		517		
Water #1 Debt Service Fund		1,863		2,045
M59/Latson Water and Sewer Fund		180,716		
Road Millage Fund		1,500		16,386
Road Maintenance Fund		3,150		1,860
M59/Latson Debt Service Fund		12,000		
Sewer IA Debt Service Fund		352		
Eager Water Debt Fund				180,716
Building Improvement Fund				517
Total	\$	205,230	\$	205,230

### **NOTE 4 - PENSION PLAN**

The Township maintained a defined contribution plan under Group No. GM-11120-3 with John Hancock. Under this plan employees were required to withhold 7.5% pre-tax dollars which the Township matched dollar for dollar (Township's contribution was also 7.5% of compensation). Thus, a total of 15% was contributed to the plan for each participating employee.

Effective March 1, 2006 the Township Board approved to pull-out of the above plan and replace it with a defined benefit plan with MERS.

Under the grandfather laws, six employees decided to stay with the defined contribution plan with John Hancock. All other employees switched to MERS, therefore, transferring their balances with John Hancock to MERS.

Under MERS, the employee is required to withhold and contribute 7.5% of pre-tax earnings into MERS. The Township contributes 7.4% of employees' earnings.

For the year ending June 30, 2006 the following summarizes contributions attributable to each plan:

	 Total	Hancock Defined Contribution Plan		(MERS) Defined Benefit Plan		
Payroll	\$ 342,234	\$	253,082	\$	89,152	
Employee withholding	\$ 25,512	\$	18,826	\$	6,686	
Township contribution	\$ 25,394	\$	18,826	\$	6,568	

The total payroll for the Township was \$360,625.

The Township did not have any actuarial information available from MERS through June 30, 2006.

The Township also offers all employees a deferred compensation plan with the ING Group. Participating employees may elect to contribute up to the Internal Revenue Service limit of compensation on a pre-tax basis. The Township does not match employee contributions made into this plan.

### NOTE 5 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2006 was as follows:

	 Balance 7/1/05	Additions		Additions Deletions		Balance 6/30/06
Land Buildings and improvements Machinery and equipment Construction in progress	\$ 2,090,001 766,436 30,602	\$	53,732 39,681	\$	\$	2,090,001 766,436 84,334 39,681
Total capital assets	2,887,039		93,413			2,980,452
Accumulated depreciation	 (219,466)		(27,486)			(246,952)
Governmental activities capital asset, net	\$ 2,667,573	<u>\$</u>	65,927	\$	<u>\$</u>	2,733,500

Depreciation expense is being recorded in the government-wide statement of activities based upon the fund and activity utilizing the assets. The Township utilizes the straight line method to depreciate capital assets over their estimated useful lives. No debt is associated with these capital assets.

Depreciation expense was allocated to the following activities:

General government	\$ 22,421
Fire protection	5,065
•	
Total	<u>\$ 27,486</u>

### NOTE 6 - LONG-TERM DEBT

The following is a summary of changes in long term debt for the year.

- Loan payable to Livingston County, Sanitary Sewer Drain No. 1, Drainage District Refunding Bonds, Series 1998, principal
  payable in annual installments of \$78,644 starting May 1, 2001, interest is charged at 4.2% to 4.25%, payable semiannually.
- 2. Loan payable to Livingston County, dated June 27, 1991, to finance 36.75% of the construction costs of the Genoa-Oceola Sanitary Sewer Drain Service Area #2. Payable in annual principal installments ranging from \$124,950 graduating to \$161,700 through 2011, plus interest at 2% per annum.
- 3. Loan payable to Livingston County, dated October 13, 1994, to finance construction costs of the Oceola Township Water Improvement Special Assessment District. Payable in annual principal installments ranging from \$80,000 graduating to \$160,000, plus interest in semi-annual installments through 2014 ranging from 4.5% to 7.0% per annum.
- 4. Loan payable to Livingston County, dated August 12, 1994, to finance construction costs of the Oceola Township Sanitary Sewer Drain Service area #1A. Payable in annual principal installments ranging from \$20,000 graduating to \$65,000 through 2014, plus interest in semi-annual installments from 7.25% decreasing to 6.5% per annum.
- 5. Special assessment bonds payable, dated June 1, 1996, to finance construction costs of certain water service districts (Thompson Lake district). Payable in annual principal installments ranging from \$20,000 graduating to \$30,000 through 2015, plus interest in semi-annual installments from 7% decreasing to 6% per annum.
- 6. Loan payable to Livingston County, dated August 15, 1996, to finance 20.8% of the construction costs of a water treatment plant and other water system improvements. Payable in annual principal installments ranging from \$27,778 graduating to \$40,109 through 2016, plus interest in semi-annual installments ranging from 8.0% decreasing to 5.25% per annum.
- 7. Loan payable to Livingston County, dated August 15, 1996, to finance 25% of the construction costs of a water treatment plant. Payable in annual principal installments ranging from \$22,222 to \$53,472 through 2016 plus interest in semi-annual installments ranging from 5.2% increasing to 5.375% per annum.
- 8. Oakcrest Special Assessment Bonds Payable for road paving, Series 1997. Payable in annual principal installments ranging from \$35,000 to \$40,000 through 2007, plus interest in semi-annual installments at 4.85% per annum.
- Golf Club Special Assessment Bonds Payable, dated April 1, 1999, to finance construction costs of certain water service districts. Payable in annual principal installments of \$30,000 through 2019, interest is charged at 4.0% graduating to 5% in 2002. Interest payments are paid semi-annually.
- Pineridge Special Assessment Bonds Payable, dated November 14, 2001 to finance road construction. Payable in annual installments of \$50,000 to \$70,000, through May 1, 2016. Interest is charged at 4.25% graduating to 4.75% paid semiannually.
- Contract payable to Genoa-Oceola SWATH Sewer plant expansion; contract with Genoa-Oceola SWATH, (paid from new user funds); principal is payable in annual installments of \$128,696 to \$320,000; interest at 4% to 4.8%; maturity date is June 1, 2021.
- 12. M-59/Latson Special Assessment Bonds Payable, dated October 22, 2002 to finance water and sewer construction. Payable in annual installments of \$425,000 to \$450,000, through May 1, 2022. Interest is charged at 3.00% graduating to 5.00% paid semi-annually.
- 13. Eager/Latson Special Assessment Bonds Payable, dated February 1, 2006 to finance water system construction. Payable in annual installments of \$125,000 to \$155,000, through October 1, 2025. Interest is charged at 3.00% graduating to 4.30% paid semi-annually.

Total long-term debt

Balance 7/01/05	Additions	 Deletions		Balance 6/30/06
\$ 317,563	\$	\$ 78,643	\$	238,920
924,262		147,000		777,262
1,260,000		120,000		1,140,000
415,000		35,000		380,000
240,000		20,000		220,000
412,037		18,519		393,518
488,195		22,223		465,972
75,000		35,000		40,000
420,000		30,000		390,000
730,000		65,000		665,000
3,593,291		149,576		3,443,715
7,450,000		425,000		7,025,000
 3,030,000		 125,000		2,905,000
\$ 19,355,348	\$	\$ 1,270,961	\$	18,084,387

## OCEOLA TOWNSHIP NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2006

## NOTE 6 - LONG-TERM DEBT - continued

The annual principal requirements to amortize all debt outstanding as of June 30, 2006 are as follows:

2007	\$	1,353,089
2008		1,338,449
2009		1,362,067
2010		1,302,710
2011		1,323,342
2012 - 2016		5,772,676
2017 - 2021		4,562,054
2022 - 2025		1,070,000
Total	<u>\$</u>	18,084,387

## NOTE 7 - DEPOSITS WITH FINANCIAL INSTITUTIONS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit union, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers; acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Township's deposits and investments are as follows:

<u>Deposits</u>	Primary <u>Government</u>	Fiduciary Funds	<u>Total</u>	Bank <u>Balance</u>
Insured	\$ 500,000	\$	\$ 500,000	500,000
Uninsured and uncollateralized	11,287,669	115,284	11,402,953	11,412,458
Total deposits	<u>\$ 11,787,669</u>	<u>\$ 115,284</u>	<u>\$ 11,902,953</u>	<u>\$ 11,912,458</u>

### NOTE 8 - CONTINGENT LIABILITIES

The Township is involved in various legal actions arising in the normal course of business. In the opinion of management, such matters will not have a material effect upon the financial position of the Township.

REQUIRED
SUPPLEMENTARY
INFORMATION

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

				Variance with Final Budget
	Budg			Favorable
	Original	Final	<u>Actual</u>	(Unfavorable)
REVENUES Property taxes Tax administration fees Dog licenses	\$	\$	\$ 294,999 123,859 762	\$
Land use and other permits State shared revenues Board of appeals fees Site plan reviews Zoning fees			20,295 573,973 1,200 23,300 5,050	
P.U.D. fees Copy/map charges Fire runs Special assessments			3,000 4,855 955 22,000	
Grant revenues Cemetery lot sales Interest Reimbursements			19,683 811 68,739 27,187	
Hall rental fees Trash day Other revenue			1,810 2,156 	
Total revenues	1,055,145	1,055,145	1,209,889	154,744
EXPENDITURES				
Board of trustees	32,400	32,400	26,562	5,838
Supervisor	43,150	43,150	42,645	505
Election	14,000	14,000	5,593	8,407
Assessor Clerk	71,400 79,550	86,400 84,550	84,342 86,615	2,058 (2,065)
Board of review	1,400	1,400	1,809	(409)
Treasurer	87,750	92,750	91,915	835
Building and grounds	52,000	72,000	86,361	(14,361)
General (unallocated)	176,700	176,700	191,468	(14,768)
Planning and zoning	107,100	113,100	109,218	3,882
Public works	308,695	257,695	42,063	215,632
Recreation	81,000	<u>81,000</u>	<u>58,015</u>	22,985
Total expenditures	<u>1,055,145</u>	<u>1,055,145</u>	826,606	228,539
Excess of revenues over (under) expenditures before other financing sources			383,283	383,283
OTHER FINANCING SOURCES Transfer in			5,448	5,448
Excess of revenues over (under) expenditures and other financing sources			388,731	388,731
FUND BALANCE, JULY 1, 2005	1,928,110	1,928,110	1,928,110	
FUND BALANCE, JUNE 30, 2006	<u>\$ 1,928,110</u>	<u>\$ 1,928,110</u>	\$ 2,316,841	<u>\$ 388,731</u>

SUPPLEMENTARY INFORMATION COMBINING FINANCIAL STATEMENTS

## OCEOLA TOWNSHIP ALL SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET JUNE 30, 2006

	Road Maintenance <u>Fund</u>	Road Millage Fund	Recreation/ Cemetery Fund
<u>ASSETS</u>			
ASSETS Cash and cash equivalents Accounts receivable Due from other funds	\$ 84,025 3,150	\$ 1,533,239 1,500	\$ 980,571 517
Total assets	<u>\$ 87,175</u>	<u>\$ 1,534,739</u>	\$ 981,088
LIABILITIES AND FUND BALANCE  LIABILITIES  Accounts payable  Due to other funds	\$ 1,860	\$ 30,871 16,386	\$
Total liabilities	1,860	47,257	
FUND BALANCE Designated Fund balance	<u>85,315</u>	1,487,482	981,088
Total fund balance	<u>85,315</u>	1,487,482	981,088
Total liabilities and fund balance	<u>\$ 87,175</u>	<u>\$ 1,534,739</u>	<u>\$ 981,088</u>

Building provement Fund	Pe	Cemetery Perpetual Care Fund		otal
\$ 658,657 34,696	\$	2,228	\$ 3,2	258,720 34,696 5,167
\$ 693,353	\$	2,228	\$ 3,2	<u> 298,583</u>
\$ 6,698 517	\$		\$	37,569 18,763
<u>7,215</u>				56,332
686,138		2,228		903,316 338,935
 686,138		2,228	3,2	<u>242,251</u>
\$ 693,353	\$	2,228	\$ 3,2	<u>298,583</u>

## OCEOLA TOWNSHIP ALL DEBT SERVICE FUNDS COMBINING BALANCE SHEET JUNE 30, 2006

	Eager/Latson Water Debt Service Fund	Sewer Debt Service #1 Fund	Sewer Debt Service #2 Fund	Sewer Debt Service #1A Fund	
<u>ASSETS</u>					
ASSETS Cash and cash equivalents Special assessment receivable Due from other funds	\$ 280,564 2,878,500	\$ 80,631 185,877	\$ 220,157 571,793	\$ 238,487 232,455 352	
Total assets	\$ 3,159,064	<u>\$ 266,508</u>	<u>\$ 791,950</u>	<u>\$ 471,294</u>	
LIABILITIES AND FUND BALANCE LIABILITIES					
Accounts payable Deferred revenue Due to other funds	\$ 2,878,500 180,716	\$ 185,877	\$ 571,793	\$ 232,455	
Total liabilities	3,059,216	185,877	571,793	232,455	
FUND BALANCE Fund balance	99,848	80,631	220,157	238,839	
Total liabilities and fund balance	\$ 3,159,064	\$ 266,508	\$ 791,950	<u>\$ 471,294</u>	

Se	ater Debt ervice #1 Fund	Lak	mpson ke Debt rice Fund	Deb	akcrest ot Service Fund	Deb	lf Club t Service -und	Ro	ineridge bad Debt Service Fund	V	59/Latson /ater and Sewer bt Service Fund	 Total
\$	682,569 1,319,810 1,863	\$	128,656 180,225 2,045	\$	64,490 44,461	\$	68,222 391,128	\$	58,637 632,895	\$	601,426 7,891,200 12,000	\$ 2,423,839 14,328,344 16,260
\$	2,004,242	\$	310,926	\$	108,951	\$	459,350	\$	691,532	\$	8,504,626	\$ 16,768,443
\$	1,319,810 2,045 1,321,855 682,387	\$	349 180,225 180,574 130,352	\$	33,300 33,300 75,651	\$	391,128 391,128 68,222	\$	632,895 632,895 58,637	\$	7,891,200 7,891,200 613,426	\$ 349 14,317,183 182,761 14,500,293 2,268,150
\$	2,004,242	\$	310,926	\$	108,951	\$	459,350	\$	691,532	\$	8,504,626	\$ 16,768,443

## OCEOLA TOWNSHIP ALL CAPITAL PROJECT FUNDS COMBINING BALANCE SHEET JUNE 30, 2006

<u>ASSETS</u>	Eager/Latson Water Construction	Eager Road <u>Construction</u>	Sewer New User Fund	Water New User Fund
ASSETS Cash and cash equivalents Contracts receivable - residents Due from other funds  Total assets	\$ 709,101	\$ 20,288 \$ 20,288	\$ 2,617,880 50,101 \$ 2,667,981	\$ 324,206 546,990 1,236 \$ 872,432
LIABILITIES AND FUND BALANCE				
LIABILITIES Accounts Payable Deferred revenue	\$ 4,526	\$	\$ 15,000 50,101	\$ 5,950 546,990
Total liabilities	4,526		65,101	552,940
FUND BALANCE Fund balance	885,291	20,288	2,602,880	319,492
Total liabilities and fund balance	<u>\$ 889,817</u>	<u>\$ 20,288</u>	<u>\$ 2,667,981</u>	<u>\$ 872,432</u>

M-59/Latson Water and Sewer Construction Fund	Total
\$ 430,639	\$ 4,102,114 597,091 181,952
<u>\$ 430,639</u>	<u>\$ 4,881,157</u>
\$	\$ 25,476 597,091 622,567
430,639	4,258,590
<u>\$ 430,639</u>	<u>\$ 4,881,157</u>

## OCEOLA TOWNSHIP ALL FIDUCIARY FUNDS COMBINING BALANCE SHEET JUNE 30, 2006

	AGENC`		
<u>ASSETS</u>	Trust and Agency <u>Fund</u>	Current Tax Fund	Total
ASSETS Cash and cash equivalents	<u>\$ 113,848</u>	<u>\$ 1,436</u>	<u>\$ 115,284</u>
<u>LIABILITIES</u>			
LIABILITIES Due to other funds Due to others	\$ 75 113,773	\$ 1,416 20	\$ 1,491 113,793
Total liabilities	<u>\$ 113,848</u>	<u>\$ 1,436</u>	<u>\$ 115,284</u>

## OCEOLA TOWNSHIP ALL SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2006

	Road Maintenance Fund	Road Millage Fund	Liquor Law Enforcement Fund	
REVENUES Franchise and lease fees Taxes Special assessments Miscellaneous Interest	\$ 58,4471,929	\$ 421,762 63 38,799	\$	
Total revenues	60,376	460,624	24	
EXPENDITURES  Maintenance and construction  Miscellaneous fees	37,208	439,456 593	310	
Total expenditures	37,208	440,049	310	
Excess of revenues over (under) expenditures	23,168	20,575	(286)	
OTHER FINANCING SOURCES (USES) Transfer (out)			(448)	
Excess of revenues over (under) expenditures and other financing (uses)	23,168	20,575	(734)	
FUND BALANCE, JULY 1, 2005	62,147	1,466,907	734	
FUND BALANCE, JUNE 30, 2006	<u>\$ 85,315</u>	<u>\$ 1,487,482</u>	\$	

Recreation/ Cemetery Fund		lmp	Building Improvement Fund		netery petual are und	Total		
\$	1,220	\$	90,396	\$		\$	91,616 421,762 58,447 63	
	31,458		29,625		202		102,037	
	32,678		120,021		202		673,925	
	1,039 1,039		40,000 1,068 41,068				516,664 3,010 519,674	
	31,639		78,953		202		154,251	
					(5,000)		(5,448)	
	31,639		78,953		(4,798)		148,803	
	949,449		607,185		7,026		3,093,448	
\$	981,088	\$	686,138	\$	2,228	<u>\$</u>	3,242,251	

## OCEOLA TOWNSHIP ALL DEBT SERVICE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2006

	Eager/Latson Water Debt Service Fund	Sewer Debt Service #1 Fund	Sewer Debt Service #2 Fund	Sewer Debt Service #1A Fund
REVENUES Special assessments - principle Special assessments - interest Interest	\$ 151,500 125,745 3,855	\$ 61,460 18,605 2,920	\$ 128,256 14,105 	\$ 34,588 19,472 8,882
Total revenues	281,100	82,985	149,992	62,942
EXPENDITURES Debt service				
Principal Interest Miscellaneous	125,000 129,742 <u>1,430</u>	78,645 13,497 <u>318</u>	147,000 18,485 <u>260</u>	35,000 24,945 <u>660</u>
Total expenditures	256,172	92,460	165,745	60,605
Excess of revenues over (under) expenditures	24,928	(9,475)	(15,753)	2,337
OTHER FINANCING SOURCES (USES) Transfer in Transfer (out)				
Total other financing sources (uses)				
Excess of revenues over (under) expenditures and other financing sources (uses)	24,928	(9,475)	(15,753)	2,337
FUND BALANCE, JULY 1, 2005	74,920	90,106	235,910	236,502
FUND BALANCE, JUNE 30, 2006	\$ 99,848	<u>\$ 80,631</u>	<u>\$ 220,157</u>	\$ 238,839

	ter Debt rvice #1 Fund	La	ompson ake Debt vice Fund	Dakcrest ot Service Fund	Deb	olf Club ot Service Fund	Ro	ineridge bad Debt Service Fund	W	59/Latson /ater and Sewer bt Service Fund	_	Total
\$	185,426 90,583 23,891	\$	29,025 12,727 4,237	\$ 33,750 4,487 2,052	\$	30,087 21,061 1,880	\$	82,105 35,740 1,585	\$	513,600 462,300 20,433	\$	1,249,797 804,825 77,366
	299,900		45,989	 40,289		53,028		119,430		996,333		2,131,988
_	160,740 126,031 815 287,586		20,000 13,953 784 34,737	35,000 3,638 435 39,073	_	30,000 21,000 536 51,536		65,000 32,450 536 97,986 21,444		425,000 308,050 951 734,001 262,332		1,121,385 691,791 6,725 1,819,901 312,087
			73,131							(152,880)		73,131 (152,880)
			73,131							(152,880)	_	<u>(79,749</u> )
	12,314		84,383	1,216		1,492		21,444		109,452		232,338
	670,073		45,969	74,435		66,730		37,193		503,974		2,035,812
\$	682,387	\$	130,352	\$ 75,651	<u>\$</u>	68,222	\$	58,637	\$	613,426	<u>\$</u>	2,268,150

## OCEOLA TOWNSHIP ALL CAPITAL PROJECT FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED JUNE 30, 2006

	Eager/Latson Water Construction Fund	Eager Road Construction	Sewer New User Fund	Water New User Fund
REVENUES Special assessments - principle Special assessments - interest Connection fees Interest	\$ 66,773	\$ 834	\$ 10,621 3,040 402,000 61,320	\$ 67,750 36,705 331,000 5,885
Total revenues	66,773	834	476,981	441,340
EXPENDITURES  Debt service - principle Debt service - interest Construction Audit fees	1,151,242 600	58,867	149,576 158,401 30,000 2,735	564,961 
Total expenditures	1,151,842	58,867	340,712	<u>567,696</u>
Excess of revenues over (under) expenditures before other financing sources (uses)	(1,085,069)	(58,033)	136,269	(126,356)
OTHER FINANCING SOURCES (USES) Transfer in Transfer (out)			76,440	76,440 (73,131)
Total other financing sources			76,440	3,309
Excess of revenues over (under) expenditures and other financing sources (uses)	(1,085,069)	(58,033)	212,709	(123,047)
FUND BALANCE, JULY 1, 2005	1,970,360	78,321	2,390,171	442,539
FUND BALANCE, JUNE 30, 2006	\$ 885,291	\$ 20,288	\$ 2,602,880	\$ 319,492

M-59/Latson Water and Sewer Construction Fund	Total
\$	\$ 78,371 39,745 733,000 142,367 993,483
13,222 515 13,737	149,576 158,401 1,818,292 6,585 2,132,854
(6,182)	(1,139,371)
	152,880 (73,131) 79,749
(6,182)	(1,059,622)
436,821	5,318,212
\$ 430,639	\$ 4,258,590

INDIVIDUAL FUNDS GENERAL FUND

## OCEOLA TOWNSHIP GENERAL FUND BALANCE SHEET JUNE 30, 2006

## **ASSETS**

ASSETS Cash and cash equivalents Due from State of Michigan Due from other funds Due from others	\$ 1,774,181 187,454 1,851 65,904	Ф. о ооо ооо
Total unrestricted assets		\$ 2,029,390
RESTRICTED ASSETS Cash and cash equivalents - John Doe Special assessments receivable	228,815 112,243	
Total restricted assets		341,058
Total assets		<u>\$ 2,370,448</u>
<u>LIABILITIES AND FUND BALANCE</u>		
LIABILITIES Accounts payable Pension liability Accrued liabilities Due to other funds	\$ 33,841 14,351 3,200 2,215	
Total liabilities		\$ 53,607
FUND BALANCE Fund balance - reserved Fund balance - unreserved	341,058 1,975,783	
Total fund balance		2,316,841

Total liabilities and fund balance

\$ 2,370,448

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	<u>Actual</u>	Variance Favorable (Unfavorable)
Property taxes Tax administration fees Dog licenses Land use and other permits State shared revenues Board of appeals fees Site plan reviews Zoning fees P.U.D. fees Copy/map charges Fire funds Special assessments Grant revenue Cemetery lot sales Reimbursements Interest Hall rental fees Trash day Other revenue	\$	\$ 294,999 123,859 762 20,295 573,973 1,200 23,300 5,050 3,000 4,855 955 22,000 19,683 811 27,187 68,739 1,810 2,156 15,255	\$
Total revenues	1,055,145	1,209,889	154,744
EXPENDITURES	1,055,145	826,606	228,539
Excess of revenues over (under) expenditures before other financing sources (uses)		383,283	383,283
OTHER FINANCING SOURCES (USES) Transfers in		5,448	5,448
Excess of revenues over (under) expenditures and other financing sources (uses)		388,731	388,731
FUND BALANCE, JULY 1, 2005	1,928,110	1,928,110	
FUND BALANCE, JUNE 30, 2006	<u>\$ 1,928,110</u>	<u>\$ 2,316,841</u>	<u>\$ 388,731</u>

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
BOARD OF TRUSTEES Salaries Fringe benefits Chargeback taxes Mileage	\$	\$ 18,612 7,353 250 347	\$
Total board of trustees	32,400	26,562	5,838
SUPERVISOR Salary Fringe benefits Mileage Administrative		33,626 8,208 711 100	
Total supervisor	43,150	42,645	<u>505</u>
ELECTION Salaries Supplies Mileage		4,031 1,555 	
Total election	14,000	5,593	8,407
ASSESSOR Contract services Assessor - fringe Assistant assessor salary Supplies Tax roll Mileage Administrative		42,594 10,079 17,976 1,435 11,245 178 835	
Total assessor	86,400	84,342	2,058

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued) FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
CLERK Salary Fringe benefits Deputy salary Deputy fringe Recording secretary Recording secretary fringe Recording coordinator fringe Administrative Mileage		33,626 8,098 25,856 5,724 8,794 1,628 2,212 280 397	
Total clerk	<u>84,550</u>	86,615	(2,065)
BOARD OF REVIEW Salaries Supplies Publishing		1,365 95 <u>349</u>	
Total board of review	1,400	1,809	(409)
TREASURER Salary Fringe benefits Deputy/assistant salaries Supplies Deputy assistant fringe Mileage Administrative		33,626 9,144 38,052 709 7,524 592 2,268	
Total treasurer	92,750	91,915	835

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued) FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
BUILDING AND GROUNDS Salary - maintenance Receptionist Supplies Telephone Electricity Heat Publishing Maintenance - hall Insurance Rubbish disposal Grounds maintenance		4,943 16,983 4,580 3,041 5,784 6,217 1,106 13,218 20,000 930 4,987	
Equipment maintenance Other		4,112 460	
Total building and grounds	72,000	86,361	(14,361)
GENERAL (UNALLOCATED) Cemetery wages Payroll taxes Pension Supplies Attorney fees Audit fees Professional services Dues and subscriptions Administrative expense Printing and publishing Cemetery maintenance Office machine maintenance Senior nutrition Miscellaneous Lease - vehicle Capital outlay		415 27,588 25,054 12,781 12,425 5,530 2,567 535 17,256 466 18,729 1,821 5,222 1,310 2,027 57,742	
Total general (unallocated)	176,700	191,468	<u>(14,768</u> )

## OCEOLA TOWNSHIP GENERAL FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued) FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
PLANNING AND ZONING			
Planning salaries		16,912	
P.U.D. commissions		8,404	
Planning clerical salaries		12,821	
Planning supplies		38	
Planning consultants		48,780	
Mileage		149	
Planning printing		3,754	
Zoning mileage		86	
Zoning salaries		12,707	
Fringe benefits		3,417	
Board of appeals salaries		385	
Board of appeals publishing		<u>1,765</u>	
Total planning and zoning	113,100	109,218	3,882
PUBLIC WORKS			
Trash clean up		5,025	
Drains		410	
Street lights		4,341	
Water study		10,387	
Road paving projects		21,900	
Total public works	<u>257,695</u>	42,063	215,632
RECREATION			
Contribution	81,000	<u>58,015</u>	22,985
Total expenditures	<u>\$ 1,055,145</u>	<u>\$ 826,606</u>	<u>\$ 228,539</u>

ROAD MAINTENANCE FUND

## OCEOLA TOWNSHIP ROAD MAINTENANCE FUND BALANCE SHEET JUNE 30, 2006

## **ASSETS**

ASSETS Cash and cash equivalents Due from other funds		\$	84,025 3,150
Total assets		<u>\$</u>	<u>87,175</u>
	LIABILITIES AND FUND BALANCE		
LIABILITIES  Due to other funds		\$	1,860
FUND BALANCE		_	<u>85,315</u>

\$ 87,175

Total liabilities and fund balance

# OCEOLA TOWNSHIP ROAD MAINTENANCE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
REVENUES Assessments - various roads Interest	\$	\$ 58,447 1,929	\$
Total revenues	54,000	60,376	6,376
EXPENDITURES  Maintenance - various roads	50,000	37,208	12,792
Excess of revenues over (under) expenditures	4,000	23,168	19,168
FUND BALANCE, JULY 1, 2005	62,147	62,147	
FUND BALANCE, JUNE 30, 2006	<u>\$ 66,147</u>	<u>\$ 85,315</u>	<u>\$ 19,168</u>

ROAD MILLAGE FUND

## OCEOLA TOWNSHIP ROAD MILLAGE FUND BALANCE SHEET JUNE 30, 2006

## **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 1,533,239

Due from other funds \$ 1,500

Total assets <u>\$ 1,534,739</u>

**LIABILITIES AND FUND BALANCE** 

LIABILITIES

Accounts payable \$ 30,871

Due to other funds \$ 16,386

Total liabilities \$ 47,257

Total liabilities and fund balance \$ 1,534,739

## OCEOLA TOWNSHIP ROAD MILLAGE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES Tax collections Miscellaneous Interest	\$	\$ 421,762 63 38,799	\$	
Total revenues	450,000	460,624	10,624	
EXPENDITURES Road maintenance Dust control Audit fees Miscellaneous		383,491 55,965 515 <u>78</u>		
Total expenditures	1,200,000	440,049	759,951	
Excess of revenues over (under) expenditures	(750,000)	20,575	770,575	
FUND BALANCE, JULY 1, 2005	1,466,907	1,466,907		
FUND BALANCE, JUNE 30, 2006	<u>\$ 716,907</u>	<u>\$ 1,487,482</u>	<u>\$ 770,575</u>	

LIQUOR LAW
ENFORCEMENT
FUND

## OCEOLA TOWNSHIP LIQUOR LAW ENFORCEMENT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budg	Budget		Actual		Variance Favorable <u>(Unfavorable</u> )	
REVENUES Interest	\$			24		24	
EXPENDITURES Audit fees		<u> 105</u>		310		<u>(205</u> )	
Excess of revenues over (under) expenditures before other financing sources (uses)		(105)		(286)		(181)	
OTHER FINANCING SOURCES (USES) Transfers (out)				(448)		(448)	
Excess of revenues over (under) expenditures and other financing sources (uses)		(105)		(734)		(629)	
FUND BALANCE, JULY 1, 2005		734		<u>734</u>			
FUND BALANCE, JUNE 30, 2006	\$	629	\$		\$	(629)	

RECREATION / CEMETERY
FUND

## OCEOLA TOWNSHIP RECREATION/CEMETERY FUND BALANCE SHEET JUNE 30, 2006

## **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 980,571

Due from other funds \$ 517

Total assets <u>\$ 981,088</u>

**FUND BALANCE** 

FUND BALANCE <u>\$ 981,088</u>

# OCEOLA TOWNSHIP RECREATION/CEMETERY FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUES Interest Lease	\$ 31,458 1,220
Total revenues	32,678
EXPENDITURES	1,039
Excess of revenues over (under) expenditures	31,639
FUND BALANCE, JULY 1, 2005	949,449
FUND BALANCE, JUNE 30, 2006	\$ 981,088

BUILDING IMPROVEMENT FUND

#### OCEOLA TOWNSHIP BUILDING IMPROVEMENT FUND BALANCE SHEET JUNE 30, 2006

#### **ASSETS**

ASSETS

Cash and cash equivalents \$ 658,657 Accounts receivable other \$ 34,696

Total assets <u>\$ 693,353</u>

**LIABILITIES AND FUND BALANCE** 

LIABILITIES

Accounts payable \$ 6,698

Due to other funds \$ 517

Total liabilities \$ 7,215

FUND BALANCE 686,138

Total liabilities and fund balance \$ 693,353

# OCEOLA TOWNSHIP BUILDING IMPROVEMENT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Cable fees Lease Interest	\$	\$ 66,744 23,652 29,625	
Total revenues	80,000	120,021	40,021
EXPENDITURES  Maintenance/construction  Property taxes		40,000 1,068	
Total expenditures	400,000	41,068	358,932
Excess of revenues over (under) expenditures	(320,000)	78,953	398,953
FUND BALANCE, JULY 1, 2005	607,185	607,185	
FUND BALANCE, JUNE 30, 2006	<u>\$ 287,185</u>	<u>\$ 686,138</u>	<u>\$ 398,953</u>

CEMETERY PERPETUAL

CARE

FUND

#### OCEOLA TOWNSHIP CEMETERY PERPETUAL CARE FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 2,228

**FUND BALANCE** 

FUND BALANCE \$ 2,228

# OCEOLA TOWNSHIP CEMETERY PERPETUAL CARE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUE Interest income	\$	202
EXPENDITURES		
Excess of revenues over (under) expenditures		202
OTHER FINANCING SOURCES (USES) Transfers (out)	(	<u>5,000</u> )
Excess of revenues over (under) expenditures and other financing sources (uses)	(	4,798)
FUND BALANCE, JULY 1, 2005		<u>7,026</u>
FUND BALANCE, JUNE 30, 2006	\$	2,228

EAGER/LATSON WATER

DEBT SERVICE

FUND

#### OCEOLA TOWNSHIP EAGER/LATSON WATER DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

#### **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 280,564 Special assessment receivable \$ 2,878,500

Total assets <u>\$ 3,159,064</u>

### **LIABILITIES AND FUND BALANCE**

LIABILITIES

 Due to other funds
 \$ 180,716

 Deferred revenue
 2,878,500

Total liabilities \$ 3,059,216

FUND BALANCE 99,848

Total liabilities and fund balance \$ 3,159,064

# OCEOLA TOWNSHIP EAGER/LATSON WATER DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessment Special assessment interest Interest	\$	\$ 151,500 125,745 3,855	\$
Total revenues	277,250	281,100	3,850
EXPENDITURES Bond principle Bond interest Miscellaneous		125,000 129,742 1,430	
Total expenditures	277,250	256,172	21,078
Excess of revenues over (under) expenditures		24,928	24,928
FUND BALANCE, JULY 1, 2005	74,920	74,920	
FUND BALANCE, JUNE 30, 2006	<u>\$ 74,920</u>	\$ 99,848	<u>\$ 24,928</u>

SEWER DEBT SERVICE #1 FUND

#### OCEOLA TOWNSHIP SEWER DEBT SERVICE #1 FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable	<b>9</b>	\$	80,631 185,877
Total assets	9	<u>\$</u>	266,508
<u> </u>	LIABILITIES AND FUND BALANCE		
LIABILITIES Deferred revenue	\$	\$	185,877
FUND BALANCE	-		80,631

\$ 266,508

Total liabilities and fund balance

# OCEOLA TOWNSHIP SEWER DEBT SERVICE #1 FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

REVENUES	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
Special assessments - principal Special assessments - interest Interest	\$	\$ 61,460 18,605 2,920	\$
Total revenues	95,000	82,985	(12,015)
EXPENDITURES Debt service Principal Interest Agent fees Audit fees		78,645 13,497 58 260	
Total expenditures	100,000	92,460	7,540
Excess of revenues over (under) expenditures	(5,000)	(9,475)	(4,475)
FUND BALANCE, JULY 1, 2005	90,106	90,106	
FUND BALANCE, JUNE 30, 2006	<u>\$ 85,106</u>	<u>\$ 80,631</u>	<u>\$ (4,475</u> )

SEWER DEBT SERVICE #2 FUND

### OCEOLA TOWNSHIP SEWER DEBT SERVICE #2 FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable		\$	220,157 571,793
Total assets		<u>\$</u>	<u>791,950</u>
	LIABILITIES AND FUND BALANCE		
LIABILITIES Deferred revenue		\$	571,793
FUND BALANCE		_	220,157

\$ 791,950

Total liabilities and fund balance

#### OCEOLA TOWNSHIP SEWER DEBT SERVICE #2 FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest	\$	\$ 128,256 14,105 7,631	\$
Total revenues	<u>150,000</u>	149,992	(8)
EXPENDITURES Debt service Principal Interest Audit		147,000 18,485 <u>260</u>	
Total expenditures	170,000	<u>165,745</u>	4,255
Excess of revenues over (under) expenditures	(20,000)	(15,753)	4,247
FUND BALANCE, JULY 1, 2005	235,910	235,910	
FUND BALANCE, JUNE 30, 2006	<u>\$ 215,910</u>	<u>\$ 220,157</u>	<u>\$ 4,247</u>

SEWER DEBT SERVICE #1 A FUND

#### OCEOLA TOWNSHIP SEWER DEBT SERVICE #1A FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable Due from other funds		\$	238,487 232,455 352
Total assets		<u>\$</u>	<u>471,294</u>
	LIABILITIES AND FUND BALANCE		
LIABILITIES Deferred revenue		\$	232,455
FUND BALANCE		_	238,839

\$ 471,294

Total liabilities and fund balance

### OCEOLA TOWNSHIP SEWER DEBT SERVICE #1A FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest	\$	\$ 34,588 19,472 <u>8,882</u>	\$
Total revenues	63,000	62,942	(58)
EXPENDITURES Debt service Principal Interest Agent fees Audit fees		35,000 24,945 400 260	
Total expenditures	65,000	60,605	4,395
Excess of revenues over (under) expenditures	(2,000)	2,337	4,337
FUND BALANCE, JULY 1, 2005	236,502	236,502	
FUND BALANCE, JUNE 30, 2006	<u>\$ 234,502</u>	\$ 238,839	<u>\$ 4,337</u>

WATER DEBT SERVICE
#1 FUND

#### OCEOLA TOWNSHIP WATER DEBT SERVICE #1 FUND BALANCE SHEET JUNE 30, 2006

#### **ASSETS**

ASSETS		
Cach and	cach	aquivalanta

Cash and cash equivalents \$ 682,569
Special assessments receivable 1,319,810
Due from other funds 1,863

Total assets \$ 2,004,242

#### **LIABILITIES AND FUND BALANCE**

#### LIABILITIES

 Due to other funds
 \$ 2,045

 Deferred revenue
 1,319,810

Total liabilities 1,321,855

FUND BALANCE <u>682,387</u>

Total liabilities and fund balance \$ 2,004,242

# OCEOLA TOWNSHIP WATER DEBT SERVICE #1 FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest	\$	\$ 185,426 90,583 23,891	\$
Total revenues	315,000	299,900	(15,100)
EXPENDITURES Debt service Principal Interest Agent fees		160,740 126,031 <u>815</u>	
Total expenditures	330,000	287,586	42,414
Excess of revenues over (under) expenditures	(15,000)	12,314	27,314
FUND BALANCE, JULY 1, 2005	670,073	670,073	
FUND BALANCE, JUNE 30, 2006	<u>\$ 655,073</u>	\$ 682,387	<u>\$ 27,314</u>

THOMPSON LAKE

DEBT SERVICE

FUND

#### OCEOLA TOWNSHIP THOMPSON LAKE DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable Due from other funds		\$	128,656 180,225 2,045
Total assets		<u>\$</u>	310,926
	LIABILITIES AND FUND BALANCE		
LIADULTICO			
LIABILITIES Accounts payable Deferred revenue		\$	349 180,225
Total liabilities			180,574
FUND BALANCE		_	130,352

\$ 310,926

Total liabilities and fund balance

# OCEOLA TOWNSHIP THOMPSON LAKE DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest	\$	\$ 29,025 12,727 4,237	\$
Total revenues	36,000	45,989	9,989
EXPENDITURES Debt service Principal Interest Agent fees		20,000 13,953 <u>784</u>	
Total expenditures	40,000	34,737	5,263
Excess of revenues over (under) expenditures before other financing sources (uses)	(4,000)	11,252	15,252
OTHER FINANCING SOURCES (USES) Transfers in		73,131	73,131
Excess of revenues over (under) expenditures and other financing sources (uses)	(4,000)	84,383	88,383
FUND BALANCE, JULY 1, 2005	45,969	45,969	
FUND BALANCE, JUNE 30, 2006	<u>\$ 41,969</u>	<u>\$ 130,352</u>	<u>\$ 88,383</u>

OAKCREST

DEBT SERVICE

FUND

#### OCEOLA TOWNSHIP OAKCREST DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable		\$	64,490 44,461
Total assets		<u>\$</u>	108,951
	LIABILITIES AND FUND BALANCE		
LIABILITIES  Deferred revenue		\$	33,300
FUND BALANCE			75,651
Total liabilities and fund b	palance	<u>\$</u>	108,951

# OCEOLA TOWNSHIP OAKCREST DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

DEVENUES	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest	\$	\$ 33,750 4,487 2,052	\$
Total revenues	55,000	40,289	(14,711)
EXPENDITURES Debt service Principal Interest Agent fees		35,000 3,638 <u>435</u>	
Total expenditures	<u>55,000</u>	39,073	15,927
Excess of revenues over (under) expenditures		1,216	1,216
FUND BALANCE, JULY 1, 2005	74,435	74,435	
FUND BALANCE, JUNE 30, 2006	<u>\$ 74,435</u>	<u>\$ 75,651</u>	<u>\$ 1,216</u>

GOLF CLUB

DEBT SERVICE

FUND

### OCEOLA TOWNSHIP GOLF CLUB DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash Special assessments receivable	\$	68,222 391,128
Total assets	<u>\$</u>	459,350
LIABILITIES AND FUND BALANCE		
LIABILITIES Deferred revenue	\$	391,128
FUND BALANCE		68,222
Total liabilities and fund balance	<u>\$</u>	<u>459,350</u>

# OCEOLA TOWNSHIP GOLF CLUB DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest income	\$	\$ 30,087 21,061 1,880	\$
Total revenues	50,000	53,028	3,028
EXPENDITURES  Debt service  Principal Interest Agent fees		30,000 21,000 <u>536</u>	
Total expenditures	55,000	<u>51,536</u>	3,464
Excess of revenues over (under) expenditures	(5,000)	1,492	6,492
FUND BALANCE, JULY 1, 2005	66,730	66,730	
FUND BALANCE, JUNE 30, 2006	<u>\$ 61,730</u>	\$ 68,222	<u>\$ 6,492</u>

PINERIDGE ROAD

DEBT SERVICE

FUND

### OCEOLA TOWNSHIP PINERIDGE ROAD DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

#### **ASSETS**

ASSETS Cash and cash equivalents Special assessments receivable		\$	58,637 632,895
Total assets		<u>\$</u>	691,532
<u>L</u>	ABILITIES AND FUND BALANCE		
LIABILITIES Deferred revenue		\$	632,895
FUND BALANCE		_	58,637
Total liabilities and fund bal	ance	<u>\$</u>	691,532

# OCEOLA TOWNSHIP PINERIDGE ROAD DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments - principal Special assessments - interest Interest income	\$	\$ 82,105 35,740 1,585	\$
Total revenues	104,000	119,430	15,430
EXPENDITURES Debt service Principal Interest Agent fees		65,000 32,450 <u>536</u>	
Total expenditures	101,000	97,986	3,014
Excess of revenues over (under) expenditures	3,000	21,444	18,444
FUND BALANCE, JULY 1, 2005	<u>37,193</u>	37,193	
FUND BALANCE, JUNE 30, 2006	<u>\$ 40,193</u>	<u>\$ 58,637</u>	<u>\$ 18,444</u>

# M-59/LATSON WATER AND SEWER DEBT SERVICE FUND

## OCEOLA TOWNSHIP M-59/LATSON WATER AND SEWER DEBT SERVICE FUND BALANCE SHEET JUNE 30, 2006

#### **ASSETS**

$^{\Lambda}$	 -
$\Delta \sim \sim$	 _

Cash\$ 601,426Special assessments receivable7,891,200Due from other funds12,000

Total assets \$ 8,504,626

#### **LIABILITIES AND FUND BALANCE**

LIABILITIES

Deferred revenue \$ 7,891,200

FUND BALANCE 613,426

Total liabilities and fund balance \$ 8,504,626

# OCEOLA TOWNSHIP M-59/LATSON WATER AND SEWER DEBT SERVICE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2006

REVENUES	Budget	Actual	Variance Favorable (Unfavorable)
Special assessments - principal Special assessments - interest Interest	\$	\$ 513,600 462,300 20,433	\$
Total revenues	980,000	996,333	16,333
EXPENDITURES Debt service Principal Interest Administrative		425,000 308,050 <u>951</u>	
Total expenditures	885,000	734,001	150,999
Excess of revenues over (under) expenditures before other financing sources (uses)	95,000	262,332	167,332
OTHER FINANCING (USES) Transfers (out)		(152,880)	(152,880)
Excess of revenues over (under) expenditures and other financing (uses)	95,000	109,452	14,452
FUND BALANCE, JULY 1, 2005	503,974	503,974	
FUND BALANCE, JUNE 30, 2006	\$ 598,974	<u>\$ 613,426</u>	<u>\$ 14,452</u>

EAGER/LATSON WATER
CONSTRUCTION FUND

### OCEOLA TOWNSHIP EAGER/LATSON WATER CONSTRUCTION FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

**ASSETS** 

Cash
Due from other funds
\$ 709,101

180,716

Total assets <u>\$ 889,817</u>

### **LIABILITIES AND FUND BALANCE**

LIABILITIES

Accounts payable \$ 4,526

FUND BALANCE <u>885,291</u>

Total liabilities and fund balance \$ 889,817

## OCEOLA TOWNSHIP EAGER/LATSON WATER CONSTRUCTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUES Interest		\$	66,773
EXPENDITURES Project costs Audit	\$ 1,151,242 600		
Total expenditures			1,151,842
Excess of revenues over (under) expenditures			(1,085,069)
FUND BALANCE, JULY 1, 2005			1,970,360
FUND BALANCE, JUNE 30, 2006		<u>\$</u>	885,291

EAGER ROAD
CONSTRUCTION
FUND

### OCEOLA TOWNSHIP EAGER ROAD CONSTRUCTION FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash

\$ 20,288

**FUND BALANCE** 

FUND BALANCE \$ 20,288

## OCEOLA TOWNSHIP EAGER ROAD CONSTRUCTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUES Interest	\$ 834
EXPENDITURES Road project costs	 58,867
Excess of revenues over (under) expenditures	(58,033)
FUND BALANCE, JULY 1, 2005	 78,321
FUND BALANCE, JUNE 30, 2006	\$ 20,288

SEWER NEW USER FUND

### OCEOLA TOWNSHIP SEWER NEW USER FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 2,617,880
Contracts receivable - residents \$ 50,101

Total assets <u>\$ 2,667,981</u>

### LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable \$ 15,000 Deferred revenues \$ 50,101

Total liabilities \$ 65,101

Total liabilities and fund balance \$ 2,667,981

## OCEOLA TOWNSHIP SEWER NEW USER FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUES Connection fees Special assessments - principal Special assessments - interest Interest	\$ 402,000 10,621 3,040 61,320	
Total revenues		\$ 476,981
EXPENDITURES Audit fees G/O Swath Expansion Debt - G/O Swath Principle Interest	2,735 30,000 149,576 158,401	
Total expenditures		340,712
Excess of revenues over (under) expenditures		136,269
OTHER FINANCING SOURCES Transfers in		76,440
Excess of revenues over (under) expenditures and other financing sources		212,709
FUND BALANCE, JULY 1, 2005		2,390,171
FUND BALANCE, JUNE 30, 2006		\$ 2,602,880

WATER NEW USER FUND

### OCEOLA TOWNSHIP WATER NEW USER FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

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Cash and cash equivalents	\$ 324,206
Contracts receivable - residents	546,990
Due from other funds	 1,236

Total assets <u>\$ 872,432</u>

### **LIABILITIES AND FUND BALANCE**

#### LIABILITIES

Accounts payable	\$ 5,950
Deferred revenue	546,990

Total liabilities \$ 552,940

FUND BALANCE <u>319,492</u>

Total liabilities and fund balance \$ 872,432

## OCEOLA TOWNSHIP WATER NEW USER FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2006

REVENUES Connection fees Special assessments - principal Special assessments - interest Interest	\$ 331,000 67,750 36,705 5,885
Total revenues	\$ 441,340
EXPENDITURES Construction, maintenance and MHOG expansion Audit fees	\$ 564,961 <u>2,735</u>
Total expenditures	<u>567,696</u>
Excess of revenues over (under) expenditures	(126,356)
OTHER FINANCING SOURCES Transfers in Transfers (out)	76,440 (73,131)
Total other financing sources	3,309
Excess of revenues over (under) expenditures and other financing sources	(123,047)
FUND BALANCE, JULY 1, 2005	442,539
FUND BALANCE, JUNE 30, 2006	\$ <u>319,492</u>

# M-59/LATSON WATER AND SEWER CONSTRUCTION FUND

## OCEOLA TOWNSHIP M-59/LATSON WATER AND SEWER CONSTRUCTION FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash

\$ 430,639

### **FUND BALANCE**

FUND BALANCE <u>\$ 430,639</u>

## OCEOLA TOWNSHIP M-59/LATSON WATER AND SEWER CONSTRUCTION FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR END JUNE 30, 2006

REVENUES Interest		\$ 7,555
EXPENDITURES Project costs Audit fees	\$ 13,222 <u>515</u>	
Total expenditures		 13,737
Excess of revenues over (under) expenditures		(6,182)
FUND BALANCE, JULY 1, 2005		 436,821
FUND BALANCE, JUNE 30, 2006		\$ 430,639

TRUST AND AGENCY FUND

### OCEOLA TOWNSHIP TRUST AND AGENCY FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS Cash and cash equivalents		<u>\$ 113,848</u>
	<u>LIABILITIES</u>	
LIABILITIES Due to other funds Due to others		\$ 75 113,773

\$ 113,848

Total liabilities

CURRENT

TAX

FUND

### OCEOLA TOWNSHIP CURRENT TAX FUND BALANCE SHEET JUNE 30, 2006

### **ASSETS**

ASSETS

Cash and cash equivalents

\$ 1,436

### **LIABILITIES**

LIABILITIES

Due to other funds \$ 1,416

Due to others \$ 20

Total liabilities <u>\$ 1,436</u>



### PFEFFER • HANNIFORD • PALKA Certified Public Accountants

John M. Pfeffer, C.P.A. Patrick M. Hanniford, C.P.A. Kenneth J. Palka, C.P.A.

Members: AICPA Private Practice Companies Section 225 E. Grand River - Suite 104 Brighton, Michigan 48116-1575 (810) 229-5550 FAX (810) 229-5578

October 31, 2006

MACPA

Honorable Board of Trustees Oceola Township 1577 North Latson Howell, Michigan 48843

#### Dear Honorable Board of Trustees:

During the audit process for the year ending June 30, 2006 certain items came to our attention which we would like to discuss with you. Those items are as follows:

#### 1. Budgets and Salary Resolutions

The Township approved a salary resolution for each elected official for the 2005-2006 fiscal year in July 2005. We believe the resolutions should be approved prior to the fiscal year (i.e. June 2005).

Budget worksheets approved by the Township board could not be reconciled back to the minutes. We suggest certain amounts which are included in the budget worksheet be put into the minutes so the two can be reconciled.

A budget was not approved for the Cemetery/Recreation Fund. This fund is a Special Revenue Fund and should therefore have an approved budget.

- 2. We noticed some 1099's were not issued for subcontracted services provided by an individual/LLC. In the future, 1099's should be issued to individuals/LLC's who are paid over \$600 per calendar year for services.
- 3. We found a vendor payment made from a statement and not an invoice. All payments should be made based on invoices from the vendor.
- 4. It appears the Eager Road Construction Project is complete. The remaining balance should be transferred to the Eager/Latson Water Construction Fund to reimburse for the road costs paid from Eager/Latson Fund. The amount is approximately \$20,000. The Eager Road Construction Fund should be closed.
- 5. The Township maintains Water and Sewer New User Funds for tap fees coming from water and sewer customers which are not in assessment districts. A few years ago the Township bonded for the Genoa/Oceola Sewer Authority plant expansion. Repayment of the bonds are to come from the Sewer New User Fund receipts.

We recommend the Township create a new fund which would be designated for bond payments. A portion of the cash balance from the Sewer New User Fund should be transferred into the new fund which would be classified as a Debt Service Fund. The amount to transfer should be based on a cash flow analysis.

6. Water and sewer tap fees from customers outside of any assessment districts are receipted by the Township without any duplicate schedules maintained by an office outside of the Treasurer's office. We recommend that the Zoning Department maintain a separate schedule of payments and lot descriptions by the fiscal year which could be reconciled with the Treasurer's Office and the General Ledger.

We would like to thank the township officials and employees that assisted us during the audit process for their cooperation.

If you should have any questions, comments or concerns please do not hesitate to call us.

This report is intended solely for the information and use of the Board of Trustees and management of Oceola Township and is not intended to be and should not be used by anyone other than the specified parties.

PFEFFER, HANNIFORD & PALKA

Pfeffer, Hanniford & Palka, P.C.

Certified Public Accountants